BOARD OF PUBLIC WORKS AND SAFETY

MONDAY AUGUST 28, 2023

AT 9 AM

*Members present Jonathan Stinson, James Trimble, Cary Sparks and Bob All; Marla Flowers was absent.*

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting August 14, 2023

*Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.*

NEW BUSINESS

1. Request from Terre Haute Chamber of Commerce to close Wabash Avenue from 6th to 9th, 7th Street from Ohio to Cherry and 8th Street from Ohio to Wabash on April 7, 2024 at 6 PM until April 8th at 7 PM during DOWNTOWN TERRE HAUTE ECLIPSE FESTIVAL

*Based on positive recommendations from the Department of Engineering and the Street Department James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.*

2. Request from Terre Haute Chamber of Commerce to close Wabash Avenue from 6th to 9th on October 27, 2023 from 12 PM to 10 PM during HAUNTED HAUTE

*Based on positive recommendations from the Department of Engineering and the Street Department Bob All made a motion to approve; this was seconded by James Trimble and approved by the Board.*

3. Request from Archie and Anna Smith to close Crawford from Gilbert to 13 ½ and 14th from Crawford to Oak on September 2nd from 10 AM to 7 PM during COMMUNITY FAMILY DAY

Based on positive recommendations from the Department of Engineering and the Street Department James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

4. Grass Mowing Lien Certifications

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

5. Request from Farrington Grove Elementary School to close 6th Street between McKeen and Hulman on September 20th from 2:30 PM to 4 PM during ANNUAL TIGER TROT RUN

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

6. Dedication of Real Estate – Bishop Real Estate LLC

Josey Daugherty informed the Board this is for a Nine (9) foot easement to allow for the addition of eight (8) to nine (9) angle parking spaces East of 131 South 4th Street. The Department of Redevelopment will be paying for this. Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

7. Dedication of Real Estate – CDI Terre Haute Land LLC

Marcus Maurer informed the Board the Casino will be adding turn lanes at their expense built to City specifications. Based on the recommendation from the City Engineer James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

8. Request to Surplus Vehicles – Terre Haute Fire Department

The Terre Haute Fire Department asked to surplus three (3) vehicles to be sold at auction. James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

9. Payroll

Cary Sparks made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

10. PO Registers

James Trimble made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

11. Change Order #1 for 2023 CCMG Project

This change order is being generated to compensate the contractor for costs associated with additional work not included in the original scope of the contract, this change order also adjusts the planned quantities to reflect the actual quantities used for each line item in the contract. After balancing the cost of the new line items and the quantity adjustments, this change order amounts to a deduct of $86,731.64 from the original contract, making the final price $2,047,010.36. Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

12.2023 CCMG Project Retainage Release & Project Close Out

As of 8-16-23, all work on this project has been completed to the satisfaction of the contract documents as well as all punch list items. Milestone has requested that the retainage in the amount of $204,701.04 be released. Based on a recommendation from Brad Utz Cary Sparks made a motion to approve this was seconded by James Trimble and approved by the Board.

13. Resolution #1, 2023

This resolution is approving a request from the IT Department to participate in the State of Ohio Cooperative Purchasing Program. Based on a recommendation from the Legal Department Bob all made a motion to approve; this was seconded by James Trimble and approved by the Board.

14. Master Professional Services Agreement

This agreement is between the City of Terre Haute and Woolpert, Incorporated who is a GIS Vendor, we will be charged only for time and material. Based on a positive recommendation from the Legal Department James Trimble made a motion to approve; this was seconded by Bob All and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by Bob All and approved by the Board.

Robin A Drummy, Administrator

BOARD OF PUBLIC WORKS AND SAFETY

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY SEPTEMBER 11, 2023

AT 9 AM